Rivers East Workforce Development Board

Work Experience (WEX) Trainee Evaluation

Trainee Name: Supervisor Name:

 Section 1: Evaluation

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| JOB TASKS FROM PARTICIPANT’S WORK PLAN | MIDPOINT EVALUATION OF TASKS | MIDPOINTEVALUATIONDATE | FINAL EVALUATION OF TASKS | FINALEVALUATIONDATE |
|  | Mastered objective [ ] Satisfactory progress [ ] Unsatisfactory progress [ ]  |  | Mastered objective [ ] Satisfactory progress [ ] Unsatisfactory progress [ ]  |  |
|  | Mastered objective [ ] Satisfactory progress [ ] Unsatisfactory progress [ ]  |  | Mastered objective [ ] Satisfactory progress [ ] Unsatisfactory progress [ ]  |  |
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|  | Mastered objective [ ] Satisfactory progress [ ] Unsatisfactory progress [ ]  |  | Mastered objective [ ] Satisfactory progress [ ] Unsatisfactory progress [ ]  |  |
|  | Mastered objective [ ] Satisfactory progress [ ] Unsatisfactory progress [ ]  |  | Mastered objective [ ] Satisfactory progress [ ] Unsatisfactory progress [ ]  |  |

Section 2: Authorized Signatures

*Midpoint Evaluation Final Evaluation*

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| *I hereby certify that the above information is accurate.* |  | *I hereby certify that the above information is accurate.* |
| TRAINEE SIGNATURE: | DATE: |  | TRAINEE SIGNATURE: | DATE: |
| WORKSITE SUPERVISOR SIGNATURE: | DATE: |  | WORKSITE SUPERVISOR SIGNATURE: | DATE: |
| WIOA CAREER ADVISOR SIGNATURE: | DATE: |  | WIOA CAREER ADVISOR SIGNATURE: | DATE: |
| PROGRAM MANAGER SIGNATURE: | DATE: |  | PROGRAM MANAGER SIGNATURE: | DATE: |

Section 3: Comments (please explain any unsatisfactory evaluation items)

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