

## PPE Grant Reimbursement Form

**Criteria:** To apply for the PPE Grant cost reimbursement, the employer must be located in Pitt County and certify to the following items:

- No other resources were available to the business or employee to purchase PPE
- The business does not supply the PPE to other employees; it is solely the responsibility of the new employee to provide the required item(s)
- The new employee did not qualify for the WIOA program through NCWorks

There is a \$150 maximum, per new employee.

To receive reimbursement, please complete the following information and return to [riverseastwdb@gmail.com](mailto:riverseastwdb@gmail.com) along with a W-9, the NCWorks form, and a copy of the itemized receipt(s). Please complete one form per employee. Funds are limited and will be reimbursed on a first come, first served basis.

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Company Mailing Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Approved PPE item(s) purchased:

- Steel toed boots
- Hard hat
- Gloves
- Safety goggles
- Safety vest

*By signing below, I verify the PPE items purchased for the new hire are required for the job and are not provided by the employer to other new hires or existing employees.*

Employer Signature: \_\_\_\_\_ Date: \_\_\_\_\_